

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
PUBLIC HEARING
AUGUST 19, 2002
6:15 P.M.**

(Community Revitalization Application)

Pursuant to notice duly advertised and posted, the Brunswick County Board of Commissioners conducted a Public Hearing on the above date at 6:15 p.m., Commissioners' Chambers, Public Assembly Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Donald E. Warren, Chairman
Commissioner May W. Moore, Vice Chairman
Commissioner David R. Sandifer
Commissioner Tom B. Rabon, Sr.
Commissioner William M. Sue

STAFF: Marty K. Lawing, County Manager
Steve Stone, Assistant County Manager
Huey Marshall, County Attorney
Mark Seagle, Assistant County Attorney
Debby Gore, Clerk to the Board
Margie Stephenson, Deputy Clerk
Lithia E. Brooks, Director of Fiscal Operations

I. CALL TO ORDER

Chairman Warren called the Public Hearing to order at 6:15 p.m., and announced that the purpose of the Public Hearing was to receive public comments concerning the 2003 Community Revitalization Application.

Ms. Vonnice Fulwood, Public Housing Director, introduced Ms. Jessie Miars of Holland Consulting Firm.

Ms. Miars explained that this was the first of two required Public Hearing for this Application.

Ms. Miars further stated that local match has been waived.

II. PUBLIC COMMENTS

Chairman Warren asked if any members of the audience wished to address the Board of the proposed amendment.

There were no comments from the audience.

III. ADJOURNMENT

Commissioner Sandifer moved to adjourn the Public Hearing at 6:25 p.m. The vote of approval was unanimous.

s/Donald E. Warren, Chairman

s/Deborah (Debby) Gore, Clerk to the Board

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
OFFICIAL MINUTES
REGULAR MEETING
AUGUST 19, 2002
6:30 P.M.**

The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:30 p.m., Commissioners' Chambers, Public Assembly Building, County Government Center, Bolivia, North Carolina.

PRESENT: Commissioner Donald E. Warren, Chairman
Commissioner May Moore, Vice-Chairman
Commissioner David Sandifer
Commissioner Tom B. Rabon, Sr.
Commissioner William M. Sue

STAFF: Marty K. Lawing, County Manager
Steve Stone, Assistant County Manager
Huey Marshall, County Attorney
Mark Seagle, Assistant County Attorney
Debby Gore, Clerk to the Board
Margie Stephenson, Deputy Clerk
Lithia E. Brooks, Fiscal Operations Director

I. CALL TO ORDER

Chairman Warren called the meeting to order at 6:30 p.m.

II. INVOCATION/PLEDGE OF ALLEGIANCE

Commissioner Sue gave the Invocation and led the Pledge of Allegiance.

III. ADJUSTMENTS/APPROVAL OF AGENDA

Chairman Warren asked if there were any adjustments to the agenda. The following adjustments were made:

The County Manager requested to add as Item #10 under Administrative Report, a preliminary discussion regarding the possibility of establishing a Sewer District.

Commissioner Sandifer moved to approve the agenda with the adjustments included. The vote of approval was unanimous.

IV. PUBLIC COMMENTS

Chairman Warren asked if there was anyone in the audience who wished to speak regarding any item on the agenda or any matter that was not included in the agenda. The following citizens addressed the Board:

1. Claude Suggs of Evans Circle voiced complaints regarding the discharge of firearms in a residential area.

V. APPROVAL OF CONSENT AGENDA

Commissioner Sandifer moved to approve the Consent Agenda. The vote of approval was unanimous. The following items were approved:

A. Minutes

- 1) Public Hearing Minutes of August 5, 2002 (4:45 p.m.)
- 2) Public Hearing Minutes of August 5, 2002 (6:00 p.m.)
- 3) Public Hearing Minutes of August 5, 2002 (6:15 p.m.)

B. Tax Matters

- 1) Approval of Tax Releases for August 2002
- 2) Approval of Fire Fee Releases for August 2002
- 3) Approval of April 2002 Motor Vehicle Valuation & Levy

C. Finance – FY 2001-2002

We are in receipt of the following FY 2002-2003 budget amendment requests:

I. 1) Health Department-Family Planning Program

\$11,489 Decrease State Revenues

This amendment represents the amount of State funding that has been cut from Brunswick County. The State has eliminated from its FY 2003 Budget the Temporary Aid of Needy Families (TANF) Funding in the Brunswick County Family Planning Program. No additional County funds are being requested to reimburse this cut in State Funding.

2) Revaluation Department

\$40,000 Increase Revaluation Department Fund Balance

This amendment represents the amount needed for professional service contracts for Fiscal-Year 2003. The Revaluation Department is a Special Revenue Fund and has sufficient Unappropriated Fund Balance to cover these additional costs. No additional County funds are necessary.

3) Utilities-Administration

\$100,000 Increase Retained Earnings

This amendment represents the amount needed for professional service contracts for Fiscal-Year 2003. Utilities Fund has sufficient Unappropriated Retained Earnings to cover these additional costs. No additional County funds are necessary.

4) Social Services-Family For Kids Program

\$10,100 Increase

Grant Revenues

This amendment represents the amount awarded to Brunswick County Family For Kids Program by the Sunshine Lady Foundation, Inc. Funds will be used to support July and August 2002 program salaries and expenses. No county funds are necessary.

5) Parks and Recreation-Recreation Programs

\$ 3,195 Increase

Special Program Revenues (FY 2002 Fund Balance)

This amendment represents the amount of Cheerleading Revenues collected over budget in FY 2002. These funds will close into the General Fund-Fund Balance at FY 2002 year-end; therefore, the appropriation in FY 2003 will be from General Fund-Fund Balance. These funds are required to be used in the Parks and Recreation Cheerleading Program. No County funds are necessary.

II. 1) Request authorization of a Checking Account for the Sheriff's Department for immediate access to authorized, budgeted undercover funds.

We request the Board's concurrence to amend the FY 2002-2003 Budget Ordinance accordingly.

D. Road Petition

Approve SR-2 Resolution for Sunnybrook Way.

E. Proclamation for Literacy Month

To approve proclamation to proclaim September 2002 as Literacy Month.

VI. ADMINISTRATIVE REPORT

1. **Northeast Regional Wastewater Treatment Plant – Change Orders –(*Marty Lawing*)**

Staff recommends that the Board of Commissioners consider approving Change Order No. 2 in the amount of \$10,056.22 and Change Order No. 3 in the amount of \$7,775.00 as presented for the Northeast Regional Wastewater Treatment Plant.

Commissioner Sue moved to approve the Change Order as presented for the Northeast Regional Wastewater Treatment Plant. The vote of approval was unanimous.

2. **Sunset Harbor – Letter of Intent – (*Marty Lawing*)**

Staff recommends that the Board of Commissioners consider authorizing the County Manager to prepare a Letter of Intent to provide the requested services to the Town of Sunset Harbor contingent upon the incorporation.

Commissioner Sandifer moved to approve the Letter of Intent to provide water service, solid waste collection and disposal and property tax billing and collection services through an Interlocal Agreement if the incorporation is ratified. The vote of approval was unanimous.

3. **Debris Management Proposal – (*Randy Thompson*)**

Staff recommends that the Board of Commissioners consider approving the proposal of Phillips and Jordan for Disaster Debris Management Services.

There was discussion regarding the Contract prohibiting the County from providing services. Commissioner Sandifer directed Mr. Thompson to include a clause in the Contract that allows the County to provide necessary services.

Commissioner Sandifer moved to approve the proposal of Phillips and Jordan for Disaster Debris Management Services. The vote of approval was unanimous.

4. **C&D Landfill Franchise Ordinance – (*Marty Lawing*)**

Staff recommends that the Board of Commissioners consider setting a Public Hearing for the Draft C&D Landfill Franchise Ordinance for October 7, 2002 at 6:00 p.m.

Commissioner Sue moved to schedule a Public Hearing for the Proposed Construction and Demolition Landfill Franchise Ordinance for October 7, 2002 at 6:00 p.m. The vote of approval was unanimous.

5. **Public Housing – Rehabilitation Contracts – (*Vonnie Fulwood*)**

Staff recommends that the Board of Commissioners consider awarding ten (10) Crisis Housing Assistance Rehabilitation Contracts.

Commissioner Sue moved to approve the ten (10) Crisis Housing Assistance Rehabilitation Contracts. The vote of approval was unanimous.

6. **Courthouse Security Policy – (*Rex Gore*)**

Staff recommends that the Board of Commissioners consider approving the Courthouse Security Policy.

Rex Gore, District Attorney, discussed the revisions to the Courthouse Security Policy.

Vice-Chairman Moore moved to approve the Policy as amended.

There was discussion regarding habitual offenders.

Vice-Chairman Moore amended the motion to include deletion of the last sentence under the Penalties Clause. The vote of approval was four ayes (Moore, Rabon, Warren and Sue) 1 nay (Sandifer).

7. **Stormwater Quality Management - Discharge Control Ordinance & Manual – (*Steve Stone*)**

Staff recommends that the Board of Commissioners consider setting a Public Hearing for September 3rd to receive comments on the Stormwater Ordinance and Manual.

Steve Stone, Assistant County Manager, discussed text changes including reducing buffers around streams to 30 feet and increase minimum disturbance size coverage for residential use to one acre and other technical changes.

Commissioner Sandifer moved to set a Public Hearing for September 3, 2002 at 6:00 p.m. The vote of approval was unanimous.

8. **Sewer Use Ordinance – (*Marty Lawing*)**

Staff recommends that the Board of Commissioners consider setting a Public Hearing for September 3, 2002 at 5:30 p.m. to receive comments on the Sewer Use Ordinance.

The County Manager discussed the proposed Sewer Use Ordinance and requested to conduct a workshop prior to the Public Hearing.

Commissioner Rabon moved to set a Public Hearing September 3, 2002 at 5:30 p.m. The vote of approval was unanimous.

The Board scheduled a Workshop for August 26, 2002 at 9:30 a.m.

9. **BSRI Update – (Steve Stone & Jim Russell)**

Staff recommends that the Board of Commissioners consider receiving an update on the progress of BSRI from Mr. Jim Russell and consider its appointments to the non-profit organization's board.

Jim Russell gave an update on Brunswick Senior Resources Inc. and asked that the Board appoint a representative from each district.

10. **Discussion of a possible Sewer District (added under Adjustments to the Agenda)**

The County Manager discussed the possibility of establishing a Sewer District for portions of the County. The HDR Project Manager has contracted with Skip Green to assist in identifying funding sources. Mr. Green gave an overview of eligibility, possible sources of funding and requested to set a Public Hearing. The Board gave direction to the County Manager to present the proposed Districts at the August 26, 2002 Workshop.

VII. COUNTY ATTORNEY'S REPORT

1. **Deed of Dedication and Affidavit Ocean Ridge Plantation**

To consider approval of waterlines in Panthers Run, Phase III, Section 1.

The County Attorney explained the Deed of Dedication.

Commissioner Sue moved to approve the Deed of Dedication and Affidavit for Ocean Ridge Plantation. The vote of approval was unanimous.

2. **Designation of Map Review Officers**

To consider approval of Map Review Officers.

The County Attorney explained that due to an employee leaving the service of the County in the GIS department, it is necessary to promote Gina McLeod as a Map Review Officer. Commissioner Sue moved to approve the designation of Map Review Officer to Gina McLeod. The vote of approval was unanimous.

The County Attorney asked to adjust the agenda and set a Public Hearing on September 3, 2002 at 5:15 p.m. for the Water Conservation Ordinance.

Commissioner Sandifer moved to set the Public Hearing for September 3, 2002 at 5:15 p.m. The vote of approval was unanimous.

3. **Closed Session**

7:52 p.m. Commissioner Sandifer moved to enter Closed Session pursuant to G.S. 143-318.10 (a) (4) pending litigation. The vote of approval was unanimous.

Chairman Warren called a ten-minute recess.

8:38 p.m. Reconvened

Chairman Warren called the meeting back to order and announced that the action taken in Closed Session will be revealed when presented to the opposing party.

VIII. OTHER BUSINESS AND INFORMAL DISCUSSION

There was no other business to discuss.

IX. ADJOURNMENT

Commissioner Sandifer moved to recess the meeting until August 26, 2002 at 9:30 a.m. The vote of approval was unanimous.

Donald E. Warren, Chairman

Deborah (Debby) Gore, Clerk to the Board